



**Board of Directors  
Wednesday, October 21, 2020  
Special Board Meeting  
6:00 p.m.**

This Meeting is being conducted as a Virtual Meeting On-Line  
**To View the Meeting Live – e-mail: [info@AccessSacramento.org](mailto:info@AccessSacramento.org)**

Access Sacramento  
4623 T Street, Suite A, Sacramento, CA  
(916) 456-8600

**[www.AccessSacramento.org](http://www.AccessSacramento.org)**

**COMMUNITY PROGRAMMING ODOMETER**  
61501 (+133 in 28 days)  
AVERAGE OF 4.8 NEW PROGRAMS PER DAY

Details of the agenda and minutes are available to the public during office hours.  
Board meetings are open meetings and time is permitted for public comment at  
the end of each board meeting.

**“Giving voice to the thoughts, dreams, opinions and community, cultural and arts  
events that make Sacramento County such a wonderful place to live”**

**ACCESS SACRAMENTO BOARD OF DIRECTORS  
SPECIAL BOARD MEETING  
WEDNESDAY, OCTOBER 21, 2020 - 6:00 PM  
Remote Meeting via Zoom.com**

Latest updates to board agendas are available at [www.AccessSacramento.org](http://www.AccessSacramento.org)

<b>Time</b>		<b>Item of Business</b>	<b>Presenter</b>	<b>Action</b>	<b>Info</b>
5:30	I	<b>CALL TO ORDER SPECIAL BOARD MEETING</b>	Smith		
	II	<b>Public Comment</b> (2 min. per person): Notify <a href="mailto:info@AccessSacramento.org">info@AccessSacramento.org</a>	Smith		X
	III	<b>CLOSED SESSION</b> The board will move to a closed session including general counsel Peter Brixie regarding a personnel matter related to the Executive Director search.	Smith		X
	IV	<b>New Business</b> Possible Agenda Items for October 22, 2020 Grant Goals Rental Fees and Process for Check Out for Equipment	Smith		X
	V	<b>ADJOURNMENT</b> <b>Schedule</b> Regular Board Meeting – Thurs. October 22, 5:30 pm Orientation – Wednesday, October 28, 6pm Orientation – Tuesday, November 10, 6pm CLOSED – Wednesday, November 11 – Veteran’s Day Programming Committee – Thurs. November 12, 5pm Executive Committee – Thurs. November 12, 6pm THE Membership & Outreach Committee – Wed. November 18, 5:30pm Radio Producers Meeting Teleconference – Wed. November 18, 7pm Regular Board Meeting – Thurs. November 19, 5:30 pm CLOSED – Thurs-Fri, November 26-27 -- Thanksgiving			

**Note: Items in BOLD face are action items (ACTION). Details of agenda and Board minutes are available to public during office hours and from [www.AccessSacramento.org](http://www.AccessSacramento.org). Board meetings are open to public.**



## **Access Sacramento Board of Director's Open Management Principles**

The Board of Directors values our relationships with our member volunteers and the general public. Therefore, we adhere to the following principles in our policy decisions, business dealings, and public reporting.

**Purpose of Openness Principles** - The Board of Directors of Access Sacramento, a 501(c)3 membership organization, strives to be open and transparent to our members and the general public. Access Sacramento believes in transparency and accountability to its constituents and the public by providing information on governance structure, governance policies and our financial condition as reflected in audited financial statements and regular reports documenting our major programs and initiatives.

**Policy Decision Making Process** – The fifteen member Board of Directors serves as unpaid volunteers elected by a vote of our membership. The Board meets monthly at the Access Sacramento offices. The meeting date, time, and agenda are announced to the public at least 72 hours in advance on the web site - [www.AccessSacramento.org](http://www.AccessSacramento.org). The public is invited to attend board meetings and time is identified on the agenda inviting public comments. The proceedings of these meetings are maintained and available in the business office during business hours. The published agenda identifies action items for board discussion and decision as permitted in the by-laws of Access Sacramento as a non-profit corporation.

**Budget Approval and Review Process** - The Access Sacramento annual budget and programming plan is drafted, reviewed, and approved by the Board. The documents are then reviewed and approved by the Sacramento Metropolitan Cable Television Commission. The Cable Commission is a joint powers authority of local incorporated cities and the County of Sacramento. Annual fiscal reviews are conducted by a certified public account and regular financial and programming reports are submitted to the Cable Commission. Access Sacramento posts an annual report on its website.

**The Board and the Executive Director** - Access Sacramento Board of Directors delegates to the Executive Director the authority to manage the staff, maintain the website and supervise day-to-day activities in accordance with these principles. The Board also expects the Executive Director to inform our membership and the general public of Access Sacramento's major activities and programs.

**Questions or comments** may be directed to the Board Chair and/or Executive Director at: 4623 T. Street, Suite A, Sacramento, 95819-4700 (916) 456-8600 at extension 100 or [postmaster@AccessSacramento.org](mailto:postmaster@AccessSacramento.org)