

Donna Girot, *Executive Director*

BOARD OF DIRECTORS

Joe Barr, *Chairperson*

Hester Wagner, *Secretary*

Trevor Doyle, *Treasurer*

Community Outreach

Hometown High School Sports

"Game of the Week"

KUBU 96.5 LP-FM

"The Voice of Sacramento"

Community Film Project

"A Place Called Sacramento"

Scriptwriting Competition & Filmmaking

Community Media Award Honoree

Celebration

"Power of Voice"

HOURS OF OPERATION

(subject to change)

OFFICE

Monday – Thursday 10 am – 6pm

Friday 10 am – 1 pm

PRODUCTION

Monday – Thursday 10 am - 9pm

MEDIA LAB

Monday – Thursday Noon – 8:45pm

Access Sacramento Board of Directors Meeting

Thursday, July 17, 2025

5:15 p.m. On Site & Zoom

Virtual attendance available on Zoom.us. Email ED for link at

execdir@accesssacramento.org.

AGENDA

- Call to Order – Barr
- Roll Call – Barr
- Review Agenda / Additions to Agenda – Barr
- Approval of June Meeting Minutes – Barr (see minutes draft)
- Board Chairperson's Report – Barr (Verbal)
- Executive Director's Report – Girot (will submit written report after the board meeting)
- New Business
 1. Welcome Molly Dugan (Board) 5 mins
 2. SECC Mixer (Barr) 5 mins
 3. PCS Update (Board) 5 mins
- **Public Comment**

ADJOURNMENT

Executive Session – (Board Members Only)



Access Sacramento Board of Directors General Meeting

July 17, 2025

*In-person Attendance at Futures Explored, Inc.
2533 R St, Sacramento, CA 95816*

Meeting Opening & Housekeeping

Board members present: Joe Barr, Hester Wagner, Molly Dugan; Absent: Trevor Doyle

Staff Present: Donna Girot, Executive Director

No public in attendance

5:07 Meeting called to order by Joe Barr

Agenda approved: No changes. Motioned by Hester, seconded by Joe Barr, unanimous approval.

May 2025 meeting minutes approved: Motioned by Hester, seconded by Joe Barr, unanimous approval.

Molly Dugan officially voted in as a new board member.

Board Chair Report: Discretion & Sensitive Topics

- Board urged to maintain discretion around ongoing complex, high-level issues.
- Staff should not be informally engaged in discussions on sensitive matters to prevent confusion or misinterpretation.

Executive Director Report

- Executive Director Report will be submitted soon for board documentation. See Addendum A attached here.
- 2024-25 year-end financials are “healthy” despite challenges. Will pass end of June 2025 financials to Board with ED report.

Welcome Molly (New Board Member)

- Molly welcomed enthusiastically with a unanimous board vote.
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Upcoming Events & Fundraisers

- **SECC Mixer:** Tentatively set for Aug 6–7; informal internal gathering. Joe will see if additional date the following week is possible. Will circle back to the board early next week.
- **Access Sac, CFAA & Futures Explored Filmmaker Mixer:** Set for Thursday, Sept 11 evening, September 11th event: celebrating the 25th anniversary; strong opportunity for outreach, engagement, and ticket sales.
- **A Place Called Sacramento 25th Jubilee Film Premiere:**
 - 80 tickets sold so far, 30 by a board member. Early bird pricing in July \$22. August 1st starts regular pricing \$25 per ticket.
 - Goal: 700+ ticket sales for profitability.
 - Challenges: Low pre-sales, economic slowdown, public procrastination.
 - October 11th film premiere: slow sponsor engagement; strategy includes door-to-door promotion and increased sponsor perks for large donors.
 - Media coverage and sponsorship still being pursued.
 - Possible collaboration with Channel 10 and local filmmakers.
 - Interest in recruiting a local freelance PR expert who specializes in disability leadership.
- **August General Board Meeting Change of Date:**
Discussed possibly changing the board meeting date to Monday August 25th.

Meeting Adjournment

- General meeting closed at 5:27 PM
- August meeting researched to 8/25, 5:30 pm
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Addendum A Executive Director Report

- Year-end audits in full swing: Working on Workers Comp Audit, researching 2024 retirement plan audit for IRS 5500 prep, prepping year-end financial review elements for auditor, liability insurance renewal in play.
- Have reviewed round one of the employee handbook revisions. A few outstanding legal questions to review with counsel before going to round 2. Need board to review and vote on final round.
- New contracted production confirmed with the City Chaplaincy of Sacramento.
- New contracted production in pre-production consultation with Cold Cases of Sacramento, and other TV studio gigs. The quality of our work and the fact that we are a non-profit and reasonably priced services has increased daytime TV studio services demand from the community.
- Working with Sacramento Urban Music Awards to possibly film their event in Sept at the Sofia.
- Doing HD truck training in August. Second session planned to practice shoot at the Arts in River Park Festival on Sat, August 16th at the Scottish Rite Temple in our neighborhood. Best way to rotate students through the job positions.
- Small crew with vacation time makes July and August complicated to keep quality of customer service maintained.
- Summer classes and workshops in full swing.
- Crest Theatre new management still creating a contractual issue.
- Purchased a 2025 10-seater Ford Van vehicle at the end of last fiscal year end of June 2025.
- Working with the Cable Commission ED to help a media grant recipient facilitate their grant and to facilitate their scholarship program.
- This summer a high schooler with developmental issues from Norther Sierra Job Developer an Advanced Employment Group along with student's parent are working as digital archivist and raw cut editor to help her understanding of work and employability. Provided edit classes to develop student's edit skills. Also interning is a CRC student with ADHD.

- Continuing contracted collaboration with Pride Industries for a part-time disabled employee mentorship. We have also included the student as an Access Sac student in his billable hours to further to strengthen his employability.
- Working on pre-production of County Edition to discuss with assistant district attorney about real estate fraud which becomes rampant during economic hard times. Waiting on DA's calendar to free up to interview him end of September.
- Other Board meetings include:
- Monday, August 25, 2025 @ 5:30 pm
- Monday, September 8, 2025 @ 5:30 pm
Monday, October 6, 2024 @ 5:30 pm (Monday, Oct 13 Columbus Day)
November – Currently No Meeting Scheduled
December 2025, Annual Financial Review Meeting w/Auditor, Date & Time TBD
- **2025 SMCTC Board Meeting Calendar**

A joint Powers Agency Representing Sacramento County and the Cities of Citrus Heights, Elk Grove, Folsom, Galt, Rancho Cordova and Sacramento.

All meetings will be held at 2:30 p.m. at the County of Sacramento Board of Supervisors' Chambers located at 700 H Street, Suite 1450 in Sacramento.

The recommended board meeting schedule for Calendar Year 2025 is subject to change and additional meetings may be added when necessary. Cable Commission Staff will coordinate with the Chairperson regarding the cancellation or addition of any meetings.

- ~~January 9, 2025: Regular Meeting Done~~
- ~~March 6, 2025: Regular Meeting Done~~
- ~~**June 13, 2025: Regular Meeting / Budget Hearing**~~
- September 17, 2025: Regular Meeting
- December 4, 2025: Regular Meeting
- March 5, 2026*: Regular Meeting **The first meeting of 2026 is included per recommendation from the Clerk of the Board.*

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